

**Allegan District Library  
Board of Trustees Meeting  
April 15, 2025**

**Call to Order:** The regular monthly board meeting was called to order by Trustee McLeod at 6:01 PM.

Trustees present:     MartyRose McLeod, President  
                               Peter Savage, Vice President  
                               Carol Doeringer, Treasurer  
                               Judi McCall, Secretary  
                               Michael Kiella, Trustee  
                               Jen Conrad, Trustee

Also present:           Pam Armstrong, Director  
                               Devin Erlandson, Assistant Director  
                               Casey Walle, Administrative Assistant  
                               Brad Hoogstra, Board Member Applicant  
                               Mary Hunziker, Board Member Applicant

**Pledge:** The Pledge of Allegiance was recited.

**Corrections/additions to the agenda:** None.

**Motion:** Trustee Kiella moved to accept the agenda, Trustee Conrad support. All in favor, passed.

**Excusing of absences:** None.

**Verification of Quorum:** Quorum is present.

**Consent Agenda:**

**Motion:** Trustee Kiella moved to accept the Consent Agenda, Trustee Doeringer support. All in favor, passed.

**Public Comment:** None.

**Action on Committee Reports:**

**1. Board Member Applicant Committee – Board Member Applicants:** Trustee Kiella welcomed the Board Member Applicants; he commented on the absence of Applicant Herpst and accommodations made so that Herpst may have an opportunity to introduce herself to the Board. Discussion.

i. Brad Hoogstra introduced himself and shared his intentions in applying for the Board of Trustees position.

- ii. Mary Hunziker introduced herself and shared her intentions in applying for the Board of Trustees position.

**2. Personnel Committee – Director Evaluation:** Director Armstrong requested to move into Closed Session at the end of the Meeting.

**Action on bills to be paid:** Discussion.

**Motion:** Trustee McCall moved to pay the March bills and payroll in the amount of \$54,631.59, Trustee Savage support. All in favor, passed.

**Communications:**

**1. Email from Patron:** Trustee McCall communicated that she responded to a previous inquiry from a patron about a local newspaper.

**Old Business:** None.

**New Business:** None.

**Board Member Comments:**

Trustee Doeringer inquired about a recent discussion that Director Armstrong had with the insurance company representative concerning risk assessment. Director Armstrong shared that the assessment is in process and would know more at a later date. Trustee Conrad stated that she heard positive reviews of the Rosie the Riveter presentation and personally enjoyed the Ladies of the Lights program.

**Closed Session:**

1. Director Armstrong requested that the Board move into a Closed Session.
2. Trustee Kiella moved to go into Closed Session for the Director Evaluation, Trustee Doeringer support. Roll call vote: Trustee Conrad- Aye, Trustee McCall- Aye, Trustee Savage- Aye, Trustee Kiella- Aye, Trustee Doeringer- Aye, Trustee Aye, Trustee McLeod- Aye. Motion passed. Closed session began at 6:35 PM.
3. Return to open meeting at 7:18PM.

**Action on Committee Reports (Continued):**

**2. (Continued)**

**Motion:** Trustee Kiella moved to accept the Director Evaluation, Trustee Conrad support. All in favor, passed.

**3. Board Member Applicant Committee – Board Applicant Introduction Opportunity:**

A discussion was held concerning the addition of a Special Meeting to provide Applicant Herpst with an opportunity to meet the Board.

**Motion:** Trustee McLeod moved to add a Special Meeting on Tuesday, April 22<sup>nd</sup>, Trustee Savage support. All in favor, passed.

**Adjournment:** Trustee Savage moved to close the meeting, Trustee Doeringer support. All in favor, adjourned at 7:20 PM.

**Next regular board meeting is May 20, 2025**

Casey Walle,  
Administrative Assistant  
&  
Judi McCall,  
Trustee